

## Terms and Conditions

This document contains the terms and conditions you agree to when signing up to a class, camp or other event run by RMB Dance Edinburgh. In these terms and conditions, 'you' refers to the customer signing up for classes, and 'we' refers to RMB Dance Edinburgh.

### Classes

- Class fees are paid in term blocks.
- Payment for classes is due in full before the first class of term and this confirms your commitment to attending the full term. Therefore, if you decide to stop attending part way through term, no refund can be given.
- RMB Dance Edinburgh aims for classes to be accessible to all, so if you have any queries or concerns regarding the payment (difficulty in paying fees or other concerns around payment), please contact Rachel either via email or in person, to discuss possible solutions.
- No refunds will be given when a child misses a class.
- At the end of term, you will automatically be transferred onto the register for the next term, and fees must be paid before the start of the first class of the new term. If you do not wish to continue with the next term, you can cancel your place in class.
- If you have signed up to class but have not made payment by the second class of term (or 2 weeks after signing up if registering part-way through term), you will be removed from the register.
- If a child is on the register but has not paid, we reserve the right to deny them entry into class.
- RMB Dance Edinburgh is not financially responsible for classes that are cancelled due to circumstances beyond our control (e.g building closure). However, if classes are cancelled due to events beyond control, it will be endeavoured to arrange a makeup class for a later date or in an alternative venue. This will be at the discretion of the company.

### Trials

- New children can attend a trial class at any point during term if there is a space in the class.
- After a trial, the space will be kept on the register, you will be sent an invitation to book and payment for the rest of the block will then be required. If we have not had a response from you and payment is not made by the next week's class, you will be removed from the register.

## Terms and Conditions

### Camps/ Workshops

- Camp/ workshop fees are required to be paid in full prior to the start of camp, which confirms your commitment to attending.
- If your child is not able to attend camp due to reasonable excuse (e.g illness), credit will be given for use at future camps or classes. Please note that you must provide notification via email, by 8:30am on the camp day that you are booked in for, that your child is unable to attend.
- If you do not attend camp and have not provided any prior warning, or you have notified us after 8:30am, no credit or refund can be given.

### Safeguarding

- Parents/ guardians are not permitted to stay in attendance during classes (except in classes involving adult participation), unless in exceptional circumstances that have been discussed with the dance teacher.
- In signing up to class, you give permission for photographs/ videos to be taken during class. These will be used for company promotion/ marketing purposes only (including company website and company social media) and no personal information will be disclosed. If you do not wish for photographs/ videos to be taken of your child, please confirm this by email to [rmb.dance.ed@gmail.com](mailto:rmb.dance.ed@gmail.com)
- Parents/ guardians are not permitted to take photo/ video footage that includes children other than their own (e.g during shows/ class performances) unless permission is granted from the other parents/ guardians.

### Responsibilities

- The dance teacher is responsible for the children on the register from the class/ camp/event start time to the class/ camp/ event finish time.
- RMB Dance Edinburgh is responsible for keeping these Terms and Conditions updated and notifying you of any changes that occur.
- You (parent/ guardian) are responsible for notifying the dance teacher of changes relating to the care of your child, including medical conditions and emergency contacts.

Updated November 2023